

**Millthorpe School  
Finance and Staffing Committee**



**Thursday 14<sup>th</sup> November 2013 at 6.00pm in the School Library**

**Agenda**

1. Apologies – Welcome – Declaration of Interests
2. Election of Committee Chair
3. Minutes of previous meeting held on 18<sup>th</sup> June 2013 and 18<sup>th</sup> September 2013 (extra-ordinary meeting)  
(*attached*)
4. Matters Arising
5. Budget Monitoring Report (*attached*)
6. Revised Budget Report (*attached*)
7. School Fund (*attached*)
8. Schools Financial Value Standards (SFVS) (*attached*)
9. Structure of the Senior Leadership Team (*attached*)
10. School Improvement Plan Actions (*attached*)
11. Allocation of Governors to sections of the SIP
12. Policies (*attached*)
  - 12.1) Budget Management Policy *including*:
    - Decision Planner Relating to Financial Management
    - Terms of Reference
    - Scheme of Delegation
    - Governors' Authority to Postholders
13. Confidentiality
14. Dates of future meetings – all at 6pm:
  - Thursday 6<sup>th</sup> February 2014
  - Thursday 24<sup>th</sup> April 2014
  - Thursday 3<sup>rd</sup> July 2014

Circulation

Mr T Burton (Headteacher)  
Mr T Hooper (Chair)  
Mr B Sydes  
Mr B Schofield  
Mrs E Robertson  
Ms H Thomas  
Mr T Moat

In Attendance

Mr A Collins (School Business Manager); Mrs S Sweeting (Bursar)

*If you are unable to attend this meeting please tender your apologies to the Chair of the Committee, Tim Hooper and the Clerk, Amy White (tel: 01904 554210, email: [amy.white@york.gov.uk](mailto:amy.white@york.gov.uk)).*