



Specialist Schools
and Academies Trust
EXCELLENCE AND DIVERSITY



Headteacher: Mr T Burton, MA (Cantab)

2 December 2011

Parents/Carers of Year 9 Students

MILLTHORPE SCHOOL

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Dear Parents/Carers

Year 9 Parents' Consultation Evening – Tuesday 10 January 2012

Year 9 Parents' Consultation Evening will be held on Tuesday 10 January 2012, from 4.00 pm until 6.30 pm. Using the attached Student Appointment form, you will have the opportunity to identify a preferred time slot and to name the teachers you would like to prioritise for an appointment.

Students will then liaise with their teachers in lesson time over the coming days to book a series of appointments. Teaching staff will also have the opportunity to make specific appointments where they see a priority need.

The aim of this system is that you will have a programme of appointments that reflects the priorities of both parents/carers and teachers and at the same time avoids overburdening either.

Appointments will usually be for five minutes although a double slot could be allocated if required.

We ask for your support in ensuring that the signed Student Appointment form is returned to school by Monday 5 December 2011 and to ensure that your son/daughter is making the required appointments over the coming days. Teaching staff and tutors will be making similar checks in school.

Thank you for your support.

Yours faithfully

T Burton
Headteacher

Enc: Student Appointment Form

Student Appointment Form

NAME:	FORM: 9 _____
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Tuesday 10 January 2012

Please return this signed form to school by Monday 5 December 2011 to maximise the time available for your son/daughter to make the necessary appointments.

I would particularly like to see the following teachers:	
Teacher	Subject

4.00 pm - 6.30 pm			
4.00		15	
05		20	
10		25	
15		30	
20		35	
25		40	
30		45	
35		50	
40		55	
45		6.00	
50		05	
55		10	
5.00		15	
05		20	
10		25	

Parent/Carer signature:	Please print name:
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