



Headteacher: Mr T Burton, MA (Cantab)

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Monday 27 February 2017

Dear Parent/Carer

## Year 8 Parents' Evening Wednesday 29 March 2017 4.00pm to 6.30pm

We are pleased to invite you to the Year 8 Parents' Evening on Wednesday 29 March to discuss your child's progress. The evening will start at 4pm and will be run on a timed appointment system, finishing at 6.30pm. Please indicate on the attached form the subjects you would like to have an appointment with.

Appointments will normally last for 5 minutes but if you need a 10 minute appointment with a particular teacher, please ask and we will do our best to arrange this for you.

Alternatively, forms can be completed online by visiting the following webpage:

<https://www.surveymonkey.com/r/Y8-Appointment-Form>

Please return the attached form to student reception or complete the online booking request by **Monday 13 March**, even if you are not attending, as this will avoid us contacting you further.

We will send you an appointment schedule before the evening and no later than Friday 24 March. In the meantime if you have any queries, please do not hesitate to contact me on 01904 686400.

Yours faithfully,



Miss S Buglass  
Data Manager

Year 8 Parents' Evening Wednesday 29 March 2017  
4.00pm to 6.30 pm

## Appointment Request Form

**\*\*Please complete and return this form to student reception by  
Monday 13 March 2016\*\***

This form can also be completed online by visiting  
<https://www.surveymonkey.com/r/Y8-Appointment-Form>

Student Name: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

I am/we are able to accept appointment times between 4.00 & 6.30pm

I am/we are only able accept appointment times between: \_\_\_\_\_

Unfortunately I am/we are unable to attend Parents' Evening

Name in Capitals:

Contact Number:

### Special Requirements

Do you have any special requirements? If so, please state them in the box below:

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**Please tick the subjects you would like to have appointments with:**

Art		Music	
Drama		PE	
Design Technology		RE	
English		Science	
French		Spanish	
Geography		Tutor	
German		Director of Achievement	
History		Director of Inclusion	
ICT		Other (Please Specify):	
Maths			

If you have not already done so, please provide us with an email address if you would like to receive Millthorpe School publications and correspondence by email:

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