



19 November 2018

Dear Parent/Carer

## Year 10 Parents' Evening – Thursday 6 December 2018

We would like to invite you to our Year 10 Parents' Evening **Thursday 6 December 2018** to discuss your child's progress. The evening will take place between the hours of 4.00pm – 6.30pm and each appointment will last approximately 5 minutes.

We have introduced a new system to allow parents to book and manage their own appointments. The system will be available for bookings between the hours of 9.00am Saturday 24 November and midnight Sunday 2 December.

To book your appointments please click on the link below

<http://www.millthorpeschool.co.uk/millthorpe/parents/parents-evening/>

Alternatively visit [www.millthorpeschool.co.uk](http://www.millthorpeschool.co.uk) click Parents and Parents Evening Booking System at the bottom of the drop down menu.

Please note that Ms Simpson (SEND/CO) will be available to see you on the evening between 5.00pm and 6.00pm.

Yours faithfully

Mrs L Richardson  
Data Manager

**If you are unable to attend for any reason please cancel your appointments via the online system as this will allow appointments to be reallocated for other parents.**