



Headteacher: Mr T Burton, MA (Cantab)

Millthorpe School
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Friday 10 November 2017

Dear Parent/Carer

Year 10 Parents' Evening
Wednesday 6 December 2017
4.00pm to 6.30pm

We are pleased to invite you to the Year 10 Parents' Evening on Wednesday 6 December 2017 to discuss your child's progress. The evening will start at 4pm and will be run on a timed appointment system, finishing at 6.30pm. Please indicate on the attached form the subjects you would like to have an appointment with.

Appointments will normally last for 5 minutes but if you need a 10 minute appointment with a particular teacher, please ask and we will do our best to arrange this for you.

Alternatively, forms can be completed online by visiting the following webpage:

<https://www.surveymonkey.com/r/Q5KZQW3>

Please return the attached form to student reception or complete the online booking request by **Monday 20 November**, even if you are not attending, as this will avoid us contacting you further.

We will send you an appointment schedule before the evening and no later than Friday 1 December. In the meantime if you have any queries, please do not hesitate to contact me on 01904 686400.

Yours sincerely,

Miss S Buglass
Data Manager

**Year 10 Parents' Evening Wednesday 6 December 2017
4.00pm to 6.30 pm**

Appointment Request Form

****Please complete and return this form to your child's tutor by
Monday 20 November 2017****

**This form can also be completed online by visiting
<https://www.surveymonkey.com/r/Q5KZQW3>**

Child's Name: _____ **Child's Form:** _____

I/we can accept appointment times between 4.00 and 6.30pm

I/we can only accept appointment times between: _____

Unfortunately I am/we are unable to attend Parents Evening

Name in Capitals:

Contact Number:

Special Requirements

Do you have any special requirements? If so, please state them in the box below:

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Please tick the subjects you would like to have appointments with:

Art		ICT	
Business Studies		Maths	
Child Development		Music	
Computer Science		Visual Communication	
Construction		Religious Studies	
Core PE		Science (Including Triple Science)	
Drama		Sports Studies	
Engineering		Fashion and Textiles	
English		Materials Technology	
Food Technology		Director of Inclusion	
French		Director of Achievement	
Geography			
German		Other (Please specify):	
History			

If you have not already done so, please provide us with an email address if you would like to receive Millthorpe School publications and correspondence by email:

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To enable us to improve the parent evening system, if you have any comments or suggestions please write them below:

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