



## Millthorpe School

### **STUDENT SUPPORT OFFICER - required as soon as possible**

**Permanent, term time only post (37 hours per week)**  
**Grade 7 Level 1 - 4 (£23,381 to £25,826 per annum) reduced pro-rata**  
**Actual Salary: £19,784 - £21,853 per annum**  
*New appointments are paid at Level 1 of the Grade.*

**Responsible to:                      Director of Achievement**

Term time only salary is based on 44 weeks per year and new employees to local authorities start on Level 1 of the pay grade, ie £19,784 per annum pro rata.

Millthorpe School has been a co-educational, comprehensive school since 1985 and is now part of the South Bank Multi Academy Trust. Previously the school had been Nunthorpe Boys' Grammar School from 1920, combining with Mill Mount Girls' Grammar School in 1985 to form Millthorpe. We are situated in a pleasant residential area in the centre of the city and draw most of our students from the surrounding area. We are very privileged to learn in an historical building with beautiful green spaces.

Millthorpe has an experienced and skilled pastoral team who work hard to provide outstanding support to students and their families. We value positive attitudes to learning, recognise effort and celebrate progress.

Our pastoral systems are effective because they are reasonable and fair and because they have been developed to secure essential rights that students, staff and parents value. Good discipline throughout the school day is important and our expectations and consequences are clear. At Millthorpe we believe in encouragement and we aim to use praise precisely to develop excellent attitudes to learning.

In 2014 Millthorpe moved to a House system. Each House is led by a Director of Achievement and a non-teaching Student Support Officer. We are looking to recruit a new Student Support Officer to join our dedicated and friendly team as soon as possible. The successful candidate may not have specific experience of working in a secondary school, but should have experience of directly working with adolescents and possess relevant skills that they are willing to share with the rest of our team.

The attached job description provides details of the post, which will be discussed with shortlisted candidates in more detail at interview.

Experience of working in a secondary school environment, with students who are experiencing social, emotional and/or behavioural problems, is desirable.