

08 June 2018

Dear Parent/Carer

Residential Trips

This year, a number of our residential trips have proved to be exceptionally popular and that has meant that there has been demand for more places than we have available. On each of these occasions we have sought to increase the numbers of places but, due to the external providers' limitations, this has not been possible. This has meant that we have had to randomly select students by picking names 'out of a hat' in order to give all students an equal opportunity to attend.

In the past, we have almost always been able to accommodate all students wishing to take part in residential trips, and, on occasion, there has in fact been insufficient interest, meaning the trip has been unable to run. The recent level of popularity is therefore not something we anticipated.

To help students and parents to more easily prioritise the trips that they are interested in, we will publish a schedule of all residential trips planned for 2019-20 during the latter part of the autumn term 2018. Parents/carers and students will then be fully aware of all of the options they have in that year before making their choices.

When each trip is advertised, we will ask for a small deposit to secure a booking and set a deadline for this deposit. Whilst we don't necessarily foresee that residential trips will continue to be oversubscribed on a regular basis, should that be the case, we have put in place the following system.

If a trip is oversubscribed, we will select the pupils to attend in the following way:

- Firstly, we will randomly select from all the students who have not successfully gained a trip on another residential in that year.
- If there are still places available, we will then randomly select from the students who have already successfully gained a place on one residential trip that year; then any with places on two, and so on.
- If the trip is filled with students without a place on another trip, we will randomly order the rest of the students without a place on another trip to form a waiting list. If necessary, we will randomly order students with a place on one other trip to extend the waiting list.

As you would expect, if any students initially selected withdraw from the trip, their place will be offered in turn to students on the waiting list in the order selected.

We hope this will be a fair approach that will give as many students as possible the opportunity to experience a residential trip.

Miss G Greenhalgh

Head of School



Millthorpe School is a trading name
of South Bank Multi Academy Trust
www.southbanktrust.co.uk

Company Number: 10067116
Registered Office: Millthorpe School,
Nunthorpe Avenue, York YO23 1WF

