

Report title	Overview of Contracted Services
Report to	Finance and Staffing Committee
Report from	Alex Collins, Business Manager
Date	13 th November 2014
Purpose	For information

1. Executive Summary

This is an overview of significant external contracts held by the school, their current status and plans for the future.

2. Current Status

Contract	Value	Status
Catering	Approx £60k (nil cost to school)	LA managed contract with ISS expires August 2015
Gas	£55k	Bulk procurement tariff from LA – school is eligible as user of LA FM services
Electricity	£40k	
Broadband	£18k	Arranged via LA
HR	£12k	Procured through Services to Schools
Grounds Maintenance	£8k	Tendered April 2013 on 3 year contract
Water	£6k	Yorkshire Water contract
Photocopiers/printers	c. £5k (various leases)	Older leases recently consolidated to new more favourable contract with United Carlton
Payroll	£4k	Procured through Services to Schools

3. Plans

Catering: option appraisal process underway in collaboration with 2 other York schools. Likely outcome is tender through procurement framework (ESPO). This will offer choice between c.10 pre-tendered contractors, avoiding the extensive cost and/or capacity required for full tender.

Gas/Electricity/Water/Broadband: competitive tariffs, no changes planned

HR/Payroll: begin investigating alternatives with a view to possible re-tender in April 2016 (notice needed by December 2015)

Grounds Maintenance: review in Autumn 2015 in advance of contract end March 2016

Photocopiers/printers: existing leases to be reviewed in advance of end of contracts (2016?)