



Home-School Agreement effective from September 2020

In order to protect all students and staff during the full re-opening of school, we are introducing the following expectations which apply in addition to our current expectations and systems. This has been written in line with all current government advice, both national and local.

Parents/carers must confirm that they have read this document and agree with its content. Please complete the survey to confirm that you have read, understood and agree with this Home-School Agreement by **Tuesday 14th July**.

The School

When welcoming students back to school, we will:

- Provide students with a warm and sincere welcome, ensuring that there is extended Form time on the first day to deliver a wellbeing session and explain our expectations
- Re-establish relationships with students and provide opportunities for students to reconnect with their teachers and their peers
- Plan lessons carefully to ensure that there is an extended transition phase in all lessons across the curriculum, focussing on relationships and re-engaging with their learning before beginning to deliver the full curriculum
- Offer support to students and their families as required
- Ensure all students follow the expectations in order to keep everybody safe and ensure a smooth transition back to school life
- Do everything we can to look after students, keep them safe, and make them feel a valued member of our community
- Ensure that staff do not attend school if they have any COVID-19 symptoms and that they comply with government guidelines on testing, “Test and Trace” and if necessary, self-isolation

Parents/carers

When sending your child(ren) to school from September, you agree that:

- You have emphasised the importance of following social distancing rules in line with current government guidance to your child.
- You will check that your child does not have any common COVID-19 symptoms such as **a high temperature, cough, loss of, or change in sense of taste or smell**. You agree not to send your child into school if they do have any of these symptoms.
- You can confirm that your child has not had any of the common COVID-19 symptoms for at least the previous 7 days
- You can confirm that nobody in your household has had any of the common COVID-19 symptoms for the previous 14 days
- You ensure that the school has current and up to date contact details for parents/carers and other named contacts. We need up to date contact details for at least 2 named people for each child.



- Where necessary, you will email admin@millthorpeschool.co.uk or call 01904 686400 to update your details before the first time your child attends school
- You have read the student expectations below and agree to support the school in the implementation of these expectations and, if necessary, to support sanctions
- You have discussed the student expectations with your child and are confident that your child understands them
- You, or another named contact for whom we hold details, will be contactable via telephone during the school day and will be in a position to collect them from school should your child become unwell.
- You understand that your child will be immediately isolated in a safe place, and arrangements made for you to collect them if they present with, or develop during the school day, any of the common COVID-19 symptoms, however mild.
- You will arrange an immediate COVID-19 test for your child should they develop symptoms and will inform the school of the outcome of a COVID-19 test immediately
- You will follow government guidelines to self-isolate your child if they have been in close contact with anyone who tests positive for COVID-19.
- You will comply with the government "Test and Trace" programme in the event of your child being in close contact with anyone who tests positive for COVID-19.
- Your child will attend school in full school uniform, as per our uniform policy and outlined in the government guidelines.
- Your child will follow our expectations on face masks and face coverings, which is in line with government guidance. The government guidance states that:
"Wearing a face covering or face mask in schools or other education settings is not recommended."
We will therefore expect children not to wear face coverings or face masks in school. If a student wishes to wear a face covering for their journey to school, which is currently compulsory on public transport, students will remove this upon their arrival without touching the front of their face covering, and either dispose of it or, if reusable, place it into a plastic bag that they bring with them, which is then tied and stored in their school bag, for their journey home. They will then wash their hands, as all students will on arrival.
- Your child has the correct equipment with them for their school day, including Planner, pen(s), green pen, pencil, ruler, sharpener, rubber, maths set and scientific calculator; a full water bottle for hydration.
- You will plan for your child to get to and from school safely, adhering to social distancing rules, avoiding public transport wherever possible and not travelling in groups. If you intend to drive your child to school, please do not bring your car on to the school site and please drop them off a short distance away from the school entrances.
- In line with government guidelines, your child will attend school every day that they are feeling well and are not displaying any of the COVID-19 symptoms. You will also ensure their punctual arrival which is essential due to staggered start times for different year groups.
- Should you wish to speak to a member of staff or to contact your child during the school day, you will call the school on 01904 686400. You will not come on to the school site unless a member of the Senior Leadership Team contacts you to request that you collect your child.
- You will contact the school if you have any concerns that you wish to share, or if you have any questions when you complete the survey.



Students

When attending school, students must ensure that:

COVID-19 symptoms and testing

- You maintain social distancing guidelines and will attend school if you are feeling well and do not have any of the common COVID-19 symptoms.
- You will follow instructions outlined to your parents above if you develop symptoms whilst in school or have been in close contact with somebody who tests positive for COVID-19

Minimising risk and promoting good hygiene

- You will follow all staff instructions at all times and especially relating to social distancing and high standards of hygiene
- You will avoid touching your face as far as possible and will respond appropriately to polite reminders from staff
- You will thoroughly wash your hands for at least 20 seconds upon arrival at school and after using the toilet
- You will use hand sanitiser when entering every classroom or new space within school and before eating
- You will not wear a face mask or face covering during the school day but will do so if using public transport to travel to school. If you wear a face covering for your journey to school, you will remove this upon your arrival without touching the front of your face covering, and either dispose of it or, if reusable, place it into a plastic bag that you bring with you, which is then tied and stored in your school bag for your journey home. You will then wash your hands, as all students will on arrival
- You will follow the one-way system which is in operation. Your Form Tutor will give you a guided tour on your first day back in school.
- You will practise good respiratory hygiene e.g. “catch it, bin it, kill it” if you need to sneeze/cough. If you do not have a tissue, you must sneeze/cough into your elbow. Tissues will be available in every classroom, but you are encouraged to bring your own.
- You will ask to go to the toilet as necessary. Please just ask your teacher if you need to use the toilet during lessons and you will be allowed to go.
- You will apply alcohol-based hand sanitiser as instructed by staff
- You will remain within your year group and distance yourself from other people as far as possible. You will not mix with people from another year group
- You will avoid eating whilst in lessons. This includes chewing gum

Behaviour, Expectations and Uniform

- You will work hard and to the best of your ability in all lessons. You will avoid disrupting the learning of other students who are committed to maximising the learning experience of returning to school. Any form of disruption will not be tolerated and will be dealt with seriously, including a potential Fixed Term Exclusion. The **behaviour policy** has been revised in light of this and details are at the end of this document



- You understand that any form of potential transmission acts e.g. coughing towards others, spitting, shouting in somebody's face or placing your hands on somebody else's face are incredibly serious and will result in a period of formal Fixed Term Exclusion and a referral to our police liaison officer
- You will treat one another, and all staff, with dignity and respect at all times.
- You will not make physical contact with any member of staff
- You will wear full school uniform, tie long hair up, and avoid jewellery, nail varnish and excessive make up. You will also make sure that the coloured year group badge is pinned to your blazer each day.
- You will bring in a full water bottle for hydration at the start of the day. There will only be limited opportunities for you to fill your water bottle so please plan ahead
- You will speak to a trusted adult, such as your Form Tutor, Student Support Officer, Director of Achievement or any other member of staff if you have any concerns or require support at any time

Ready to Learn

- You will be punctual to school (on time) and go to the designated area for your year group
- You will sit where directed by a member of staff.
- You will ensure that you have basic equipment with you each day – Planner, pen(s), green pen, pencil, ruler, sharpener, rubber, maths set and scientific calculator.
- You will have a positive attitude to learning and aim for Gold on your Learning Conduct.



Behaviour Policy from September 2020

We have had to adapt our behaviour policy in order to manage this unique situation. We have kept it really clear and simple. Please see below for details so that you are clear on what the expectations are and what the serious consequences will be if these expectations are not met.

Behaviour issue	Examples	Action
Deliberate/dangerous breaches of social distancing expectations	Spitting at another person, coughing towards another person, shouting in somebody's face, assault of another person.	Teacher will radio for a Senior Leader. Senior Leader will escort student to the Main Office. Parent/carer telephoned, and student will receive a formal Fixed Term Exclusion. A referral will be made to our Police Liaison Officer. Parent/carer to arrange for their child to be collected from school immediately.
Breaching year group bubble expectations, failing to follow one-way system, failing to comply with hygiene practices.	Student deliberately trying to spend time with another year group, walking the incorrect way through school, refusing to wash hands/sanitise as instructed by staff.	Student referred to Pastoral Team for immediate collection and parents contacted to support school in reinforcing expectations. A further breach will result in the student being removed from lessons for the rest of that day and an after-school detention issued. Repeated breaches will be deemed deliberate and will result in a potential Fixed Term Exclusion.
Disruption in the learning environment	Arguing with staff, repeatedly calling out, refusing to follow staff instructions.	Staff will use our established behaviour system of a reminder of the expectation, then a formal warning , and then a negative comment . At this point, the student will be asked to wait outside the classroom to await a member of the Pastoral Team/SLT as an "On Call." Please note that this is different to our previous system. Student to be spoken to by Pastoral Team/SLT and a phone call will be made to parents/carers at this stage explaining the issue and requesting support to reinforce expectations. The student will then be able to speak to their parent/carer on loud speaker, in the presence of the member of staff dealing. If all are confident that the student can be returned to the lesson satisfactorily, the student will be. If not, they will be removed from the lesson. If the student is returned to the lesson and there is a further issue, they will be removed from the lesson. If a student is removed from a lesson, they will serve a one-hour detention as directed by the school, almost always the same day. The timing of the detention is not negotiable. NB – If a student is "On called" on two occasions within the same day, they will be removed from all further lessons that day to ensure that teaching and learning can continue without further hindrance. If students do not comply with expectations during this process, it will potentially result in a formal Fixed Term Exclusion.