



**Millthorpe School  
Finance and Staffing Committee**

**Thursday 13<sup>th</sup> November 2014 in the School Library at 6.00pm**

**Agenda**

1. Welcome – Apologies – Declaration of Interests
2. Minutes of the meeting held on 3<sup>rd</sup> July 2014 (*attached*)
3. Matters Arising and Action Plan
4. Terms of Reference (*attached*)
5. Revised Budget (*attached*)
6. School Fund (*attached*)
7. School Financial Value Standard (*attached*)
8. Evaluation of in-house cleaning (*attached*)
9. Services to Schools (*attached*)
10. Cost of re-sits and second sittings for exams
11. School Improvement Plan financial implications (*SIP attached*)
12. Allocation of Link Governors
13. Policy Review:
  - 13.1) Pay Policy (*attached*)
  - 13.2) Appraisal Policy (*model attached*)
  - 13.3) Budget Management Policy (*attached*)
    - Decision Planner Relating to Financial Management
    - Scheme of Delegation
    - Governors' Authority to Postholders
  - 13.4) Charging and Remissions Policy (*attached*)
14. Confidentiality
15. Any Other Business
16. Dates of future meetings – all at 6.00pm:
  - Wednesday 4<sup>th</sup> February 2015
  - Thursday 30<sup>th</sup> April 2015
  - Thursday 2<sup>nd</sup> July 2015

**Circulation**

Helen Ainsworth  
Tim Hooper (Chair)  
Katie Hurrell  
Tim Moat  
Martyn Pysanczyn  
Bill Schofield  
Bob Sydes  
Helen Thomas

**In Attendance:** Trevor Burton (Headteacher), Alex Collins (School Business Manager), Sheila Sweeting (Bursar)