

Student name:		
Candidate Number:		
Learning Objective	Student	Teacher
Pass criteria		
I have entered at least one new record in a database		
I have edited at least one record in a database		
I have deleted at least one record in a database		
I have created and run one simple query - using one search criterion		
Merit		
I have entered at least one new record in a database		
I have edited at least one record in a database		
I have deleted at least one record in a database		
The one simple query I have created and run - using one search criterion and sorted the data on at least one field		
I have created and run a report to print out selected data for a specific need		
Distinction		
I have entered, edited and deleted data in a database and I have used the data to meet a wide range of business purposes		
I have created and run at least 2 queries - each using more than one criterion - sorted on at least one field		
I have created and run at least 2 reports to print out data - eg. as address labels, in table format, list etc		
Notes		
<h1>P M D</h1>		